

## ARTC Handsignalling Level 1

Nominal Hours: 8 hours face to face plus on the job workbooks and then final assessment

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*Thank you for your interest in enrolling with us to complete the above training course.*

### Course Description

This is a general qualification for a person to be qualified and employed as a Hand Signaller Level 1 on the ARTC network. The Handsignaller Level 1 training course is about protecting worksites located on the network

The units delivered in this program are:

TLIF2081 Perform lookout duties  
TLIF2082 Perform handsignaller duties

TLIW0007 Operate Under track protection rules  
TLIF2097 Use audible track warning devices

No licensing, legislative or certification requirements apply to this course at the time of publication.

### How much does it cost?

Training cost is \$250 per person

Assessment cost is \$500 per person

### How long does it take?

This course is conducted over one day from 8.00 am to 4.00 pm each day and then a further ½ day assessment after the completion of on the job learning.

### Will I need to undertake Work Placement?

**Yes. You need to organise a work placement – you will need a mentor/supervisor who is already to support you in your learning.**

You will be issued with two books a practical workbook and a logbook at the completion of the theory training – these books will gather your experience on the job. You will be required to have your supervisor sign off on the logbook as you complete each area.

### Language, Literacy and Numeracy

Where a student is deemed, either prior to enrolment or throughout the training program, to possess a lower level of language, literacy or numeracy than is the minimum requirement for the requirements of the course, Go-Train Industry Pty Ltd will provide appropriate advice and support to the student regarding further learning options. At times, further language or literacy development or remedial assistance may be required to be completed prior to the continuation or completion of the student's course of study. The cost of this further LLN development or remedial assistance would need to be covered by the student.

### What will you get when you complete?

For any units that you successfully complete during the course you will receive a nationally recognised Statement of Attainment from the Transport & Logistics Industry Training Package.

## What Next?

### Before Training

1. You will need to already hold the following units of competency prior to attending training:  
TLIF0020 Safely access the rail corridor    CPCCWHS1001 Prepare to work safely in the construction industry.
2. **Unique Student Identifier (USI) Number.** From January 2015, the Australian Government implemented that all students participating in nationally recognised training need to have a USI. Your USI gives you access to an online record of your training that has been completed since January 2015. You will be able to access these results throughout your life. Students who do not currently have a USI must obtain one before attending training at Go-Train Industry. **Please visit [www.usi.gov.au](http://www.usi.gov.au) to obtain your USI.** We need you to provide us with your USI number as we cannot issue your certificate until the USI number is received.

## Pre-Training Information

3. To secure your spot in the course you need to enrol and pay for your course prior to commencement of training, please contact us to organise this.
4. Do you think you could apply for RPL or Credit Transfer? If so, please refer to our website for what to do next.
5. If you find you are unable to attend, can you please contact us within 48 hours of the scheduled training. If you provide less than 48 hours' notice of cancellation, we are unable to refund any monies paid.

### On the day of training we need you to

1. Bring Photo ID - Preferably a driver's licence or passport.
2. **Students must wear covered in shoes.** Please note that we have a **NO THONGS** policy and students will be sent home unless the correct footwear is worn.
3. Course must already be paid in full

### At the course

1. When you attend the training, you will be asked to sign a Training Attendance Sheet. Signing the attendance sheet is an acknowledgement that you have read and understood this Pre-Training Information prior to attending the course.
2. This course will be delivered in a classroom environment by a qualified and experienced Rail Trainer.
3. All learning materials will be provided to you.
4. On completion of the training you will have an understanding of the procedures and duties for protecting worksites using hand signals and detonators and the duties at level crossings and at fixed signals.
5. You will be required to complete assessments throughout the course.

### After Training

1. Following the successful completion of the training, you will be given a practical workbook and on the job logbook to complete prior to undertaking your final assessments – these gather your work experience in each of the units. You should perform all relevant tasks and procedures as often as possible across the full range of relevant conditions - for example, during daylight and at night, in different weather conditions, in different geographical locations and terrain, with different equipment.
2. Once you have completed the logbook you can then book in to complete your final assessments. To do this please contact our office on 1300 698 158

### Assessment

1. You will need to bring your completed practical workbook and logbook to the final assessments – the assessor will review your books and advise if you are ready to undertake the assessments:
  - a. If your books are satisfactory you will be able to undertake the assessments. The practical assessments may take place in a simulated environment or
  - b. If the assessor feels you need further experience they will advise you of the areas, you need to gain additional experience and you will need to gather this additional evidence before being able to undertake any further assessments.

### After Assessment

1. **Statement of Attainment** - If you successfully complete you will receive a nationally recognised Statement of Attainment showing each unit completed.
2. **Rail Industry Work (RIW) Card** - You will need to update your Rail Industry Work (RIW) Card following this training - this is the national competency management system for rail workers. Please refer to the <http://www.riw.net.au> website for further information.

## Where can you complete the course?

Beresfield

Salisbury

Victoria

On your worksite

Please contact our office on 1300 698 158 to confirm delivery dates and enrol.

## Fine Print

Please refer to our Client Handbook located on our website ([www.gotrain.com.au](http://www.gotrain.com.au)) for further information in regards to your rights and obligations as a student of Go-Train Industry Pty Ltd.

### To ensure you leave us with the most up to date qualification

If during or after your enrolment, the course in which you are enrolled is updated in line with national industry standards, we reserve the right to transition you into an alternate course. If this becomes necessary, we will advise you of the change and the arrangements which will be available for you to complete your alternate course

## What can you do once you complete this course?

You could complete:

- ARTC Handsignalling Level 2
- ARTC Protection Officer Levels 1 to 4
- ARTC Safeworking 1 and 2
- ARTC TVO
- Certificate II in Track Protection – TLI21920

**If you want to enrol please contact our office on 1300 698 158**

## Training Plan

This course is delivered in 5 sections over 3 days. Each of the units is covered throughout these sections. This type of learning is sometimes referred to as blended learning as the units are not delivered as stand-alone units but delivered holistically to allow you to develop a better understanding.

| Day                | Description   | Assessments   |
|--------------------|---|---|
| Day 1              | Section 1 – The ARTC Manager NSW Rail Network<br>Section 2 – ARTC Communication Protocols<br>Section 3 – Handsignaller Level 1 Duties | Integrated theory assessment covering all units of competency                       |
| Assessment – Day 2 |   | Presentation of Practical Workbook and Logbook and then undertake final assessments |