OUR MISSION.

TO ALWAYS BE ON TRACK

We deliver the most comprehensive and technologically advanced skills training available, in a format that is accessible, flexible, user-friendly and inexpensive for students.

We provide structured training and assessment strategies, designed to empower our students with the skills and knowledge to succeed in their chosen career.

OUR PARTNERS
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ABOUT
GOTRAIN INDUSTRY.

GoTrain Industry is an RTO registered with the Australian Skills Quality Authority (ASQA). Our National Provider Number is 20812.

GoTrain Industry Pty Ltd was established in 1999. We service the Vocational Education Training (VET) industry, its clients, employees and students. We provide face-to-face workshops and e-learning solutions. We work closely with industries and their regulatory bodies to provide customised professional development courses and qualifications.

If you are already employed or are looking to enter the rail industry, our qualifications will provide you with all the skills and employment requirements you will need to have a successful career.

We offer a range of courses and units across different industry sectors and we specialise in the following industries:

- Rail Safety Inductions
- Rail Infrastructure
- Rail Operations
- Steam Training
- First Aid Training
- Fire Safety Awareness Training

Our rail clients include many of the leading industry companies and organisations. We are also accredited by track managers in Qld, NSW, Vic and SA.

In addition to our rail industry units and courses, we offer wholesale and training partnerships to any organisation or individual that requires the services of an RTO and/or may require utilisation of a hosted Learning Management System (LMS).

ONLINE TRAINING SERVICES

GoTrain Industry has a leading edge history in design and implementation of our own sophisticated web based Learning Management System (LMS). Our LMS delivers training content to students online. It assesses competency, administers all outcomes and manages records securely.

Visit our website at www.gotrain.com.au to view our online booking calendar.
MEET THE TEAM.

A message from our Managing Director

PHILLIP LONG

It is with pleasure that I welcome you to GoTrain Industry.

I invite you to take a look at the range of skilled training products and allied services we offer. Our company continues to thrive and we are continually exploring new specialist fields. Exciting recent developments include the expansion of our training offering into Queensland and Victoria.

We have also expanded our course offering to now include specialist training in RRV’s, track machines and rail welding. Our trainee locomotive driver courses are highly sought after by rail operators as well as those who want to enter the industry to become a train driver.

LISA CARTER
Account Manager

Lisa is one of the most organised people we know. Lisa manages our busy trainers and keeps all our training facilities running like a well-oiled machine. Lisa is always available to assist students with a range of tasks, from booking training to finding where to go to get a medical.

PHILLIP ROBINSON
Rail Welding Training Specialist

Having worked as a rail welder and a trainer for many years, GoTrain Industry was excited to welcome Phill to the team. Phill’s impressive industry experience has been key in allowing us to offer skilled training in rail welding to add to GoTrain Industry’s growing list of skilled courses.

BOB HOPWOOD
Rail Infrastructure Training Specialist

Bob has been in the rail industry all his life. As well as having a lot of experience and knowledge, Bob seems to know everyone! A specialist in rail infrastructure training, Bob will ensure that you and your staff get the best training possible in everything, ranging from track basics, through to sophisticated track machinery.

ANTHONY HART
Infrastructure Trainer

Anthony has shown impressive industry experience and has assisted us greatly to offer skilled training in rail welding, rail infrastructure and he adds to GoTrain Industry’s growing list of skilled courses.
OUR TRAINING LOCATIONS.

HEAD OFFICE
1/10 Pioneer Avenue
Tuggerah, 2259
Sydney, NSW

RUTHERFORD
110 Kyle Street
Rutherford, NSW 2320
(Kennards Rail Branch)

BRENDALE
26 Leonard Crescent
Brendale, QLD 4500
(Kennards Rail Branch)

DUBBO
Lot 81 Wheelers Lane,
Dubbo, NSW 2830
(Kennards Rail Branch)

BROOKLYN
758 Princes Highway
Laverton North, VIC 3026
(Kennards Rail Branch)

PADSTOW
4 Gatwood Close
Padstow, NSW 2211
ABOUT THE RAIL INDUSTRY WORKER (RIW) PROGRAM.

The Rail Industry Worker (RIW) Program is a national competency management system for rail workers. By law, everyone working on the Australian rail network must be able to provide proof of competency. This is the best way to reduce the risk of untrained people working on the rail network.

After completing many of our rail industry training courses, students will need to apply for a RIW. A RIW card is only issued following a 100-point identification check, verification of competence and registration of each person.

HOW TO APPLY FOR A RAIL INDUSTRY WORKER (RIW) CARD

1. Go to railindustryworker.com.au
2. Click on register now to register your company details. Currently, an individual must be associated with a company or have an ABN as a sole trader, to be able to apply for a Rail Industry Worker card.
3. Once registered, your company will receive a login and a profile can then be created for each employee.
4. Once an employee is registered, copies of all relevant qualifications, statements of attainment, certificates, licenses, cards or other competencies can be uploaded against each individual. The files should be in PDF or JPG format. The card will not be issued until all steps have been completed.
5. Payment for each card can be made online. Payments must be made through the Rail Industry Worker portal using a credit card: Visa and MasterCard are accepted (Amex or Diners cards are not accepted). Alternatively, with prior approval, accounts can be established for larger organisations.
6. After payment has been received, a booking form for each employee will be emailed to the company. The employee must take the booking form and 100-points of identification to an Australia Post outlet. Australia Post will confirm all personal details and take a photo for the RIW Card.
7. Once the Booking form has been received a RIW Card will be mailed within 48 hours. All cards will be delivered via Australia Post Registered Post. A unique tracking number will be provided via email/SMS with each delivery.
The Rail Industry Worker (RIW) program aims to establish a national approach to competency management for those working in rail.

Member organisations include Metro, ARTC, V/Line, Aurizon, JHCRN and Queensland Rail. For these jurisdictions, a RIW card (or Pegasus card) is mandatory for all infrastructure employees.

Each track owner/operator in Australia has their own Rail Industry Induction or qualification for all persons entering the rail corridor under their jurisdiction. In all cases these units reflect the requirement of TLIF2080 and we shall issue a Statement of Attainment for this unit to completing students.

**RAIL INDUSTRY WORKER INDUCTION COURSES**

**TRANSPORT FOR NSW (TFN FORMALLY RAILCORP) RAIL INDUSTRY SAFETY INDUCTION (RISI)**

**WHO IS THIS FOR** - The Rail Safety Worker Induction (RSW or RISI) is a mandatory requirement for all contractors who perform work in the Transport for NSW rail corridors. This means rail areas between Sydney, Nowra, Lithgow Macarthur and Broadmeadow.

**OUTCOME** - Statement of Attainment awarded in TLIF2080.

**WHERE** - Face-to-face delivery either onsite or at our facilities.

**DURATION** - 1 day.

**REQUIREMENTS** - Rail Industry Category 1, 2 or 3 Medical; 100 points of ID check; Passport Photo for ID card.

**LIMITATIONS** - RISI is also recognised by Australian Rail Track Corpora on (ARTC) and John Holland Country Rail Network (JHCRN) and will allow you to safely access the rail corridor throughout NSW in the areas managed by these organisations.

**NOTE** - You must be in possession of a current RIW card before entering Transport for NSW areas of operation. Do not expect to do the training on one day, and access the rail corridor the next day. Refer to our website for full details and enrollment information

**RIW FRIENDLY** - Yes.

**TLIF2080 NATIONAL SAFELY ACCESS THE RAIL CORRIDOR UNIT (SARC) (NATIONAL TRAINING UNIT)**

**WHO IS THIS FOR** - Available face-to-face, this unit is the base pre-requisite for anyone wishing to work in the rail corridor/rail industry, and who require a general qualification not affiliated with a specific track manager.

Job roles relevant to this qualification include:

- Anyone wanting to work in the rail corridor/rail industry

**OUTCOME** - Statement of Attainment awarded in TLIF2080

**WHERE** - Face-to-face delivery either onsite or at our facilities.

**DURATION** - 1 day.

**REQUIREMENTS** - Rail Industry Category 1, 2 or 3 Medical; photo ID check; e.g.: D/Licence or Passport details and enrollment information

**RIW FRIENDLY** - Yes.
TLI21315 CERTIFICATE II IN RAIL INFRASTRUCTURE

**WHO IS THIS FOR** - This course is suitable for individuals undertaking rail infrastructure work, including track and surfacing. Two specialisations are available.

**SPECIALISATION 1: TRACK WORK**
Job roles relevant to this qualification include:
- Track Worker
- Track Installer
- Track Maintainer

**SPECIALISATION 2: TRACK SURFACING**
Job roles relevant to this qualification include:
- Plant Operator
- Mobile Plant Operator
- Way Gang Driver

**OUTCOME** - Testamur awarded in TLI21315 Certificate II in Rail Infrastructure.

**WHERE** - Face-to-face delivery either onsite or at our facilities.

**DURATION** - 8 - 20 days, depending on exposure to a live rail environment.

**CREDITS** - Holders of a RISI or suitable RIW card will obtain a credit for unit TLIIF2080, and any other competencies that may be held relevant to this course.

**LIMITATIONS** - Nil

**RIW FRIENDLY** - Yes

---

**8 CORE UNITS FOR NSW AND VIC**
Track operators including ARTC, require all infrastructure workers to possess a Statement of Attainment in the 8 core units listed.

We can arrange this training for you, rather than undertaking the full certificate course.

**DURATION** - 1-3 days depending on prior experience.

**RECOGNITION OF PRIOR LEARNING (PRL)**
Experienced students can obtain these qualifications via Recognition of Prior Learning (RPL).

**DURATION** -1 day.

---

To achieve success in this qualification and be awarded a Testamur for TLI21315 Certificate II in Rail Infrastructure, you must successfully complete a total of 16 units of competency, comprising:

**CORE UNITS**
- TLIB1028 Maintain and use hand tools
- TLID1001 Shift materials safely using manual handling methods
- TLE1003 Participate in basic workplace communications
- TLIIF1001 Follow occupational health and safety procedures
- TLIIF2010 Apply fatigue management strategies
- TLU2008 Apply environmental procedures to rail infrastructure
- TLIF2080 Safely access the rail corridor
- TLIW2001 Operate under track protection rules

**PLUS 6 SPECIALISATION UNITS (SELECT A GROUP)**

**TRACK WORK**
- TLIB2085 Apply track fundamentals
- TLIB2092 Operate minor mechanical equipment
- TLIS2030 Carry out track ballasting
- TLIS2031 Install railway sleepers
- TLIS2034 Install and repair rail fastening systems
- TLIS2044 Carry out rail installation

**TRACK SURFACING**
- TLIB1093 Clean equipment and restore worksite
- TLIB2001 Check and assess operational capabilities of equipment
- TLIB2085 Apply track fundamentals
- TLIB2091 Measure and record track geometry
- TLIS2030 Carry out track ballasting
- TLIC2059 Propel and operate light on-track equipment

**PLUS ANY 2 OF THESE 3 GENERAL ELECTIVE UNITS**
- TLIG1001 Work effectively with others
- TLIK2010 Use info-technology devices in the workplace
- TLIIF2062 Apply awareness of safe working rules
TLI22115 CERTIFICATE II IN RAIL TRACK VEHICLE DRIVING

WHO IS THIS FOR - This course is a general qualification for a person driving a medium/heavy rail track vehicle from one location to another over main line track.

Job roles relevant to this qualification include:
- Track Vehicle
- Machine Operator/Driver

OUTCOME - Testamur awarded in TLI22115 Certificate II in Rail Track Vehicle Driving.

WHERE - Face-to-face delivery either on-site or at our facilities.

DURATION - 8 - 10 days’ theory plus on job training.

CREDITS - Holders of a RISI or suitable RIW card will obtain a credit for unit TLIF2080 and any other competencies that may be held relevant to this Course.

LIMITATIONS - Nil

RIW FRIENDLY - Yes

To attain the qualification TLI22115 Certificate II in Rail Track Vehicle Driving, Students must achieve successful assessment outcomes in a total of 17 units of competency comprising:

CORE UNITS

- TLIC2075 Drive and monitor medium/heavy self-propelled on-track equipment
- TLIC2076 Establish and operate braking system on medium/heavy self-propelled on-track equipment
- TLIC2078 Identify and respond to signals and track-side signs
- TLIC2080 Start up, shut down and stable medium/heavy self-propelled on-track equipment
- TLIE1003 Participate in basic workplace communication
- TLIF1001 Follow occupational health and safety procedures
- TLIF2010 Apply fatigue management strategies
- TLIF2080 Safely access the rail corridor
- TLIF2106 Respond to emergencies and abnormal situations when driving medium/heavy on-track vehicles
- TLIU2008 Apply environmental procedures to rail infrastructure
- TLIW2001 Operate under track protection rules

PLUS ANY 6 GENERAL ELECTIVE UNITS

- TLIB1028 Maintain and use hand tools
- TLIB1093 Clean equipment and restore work-site
- TLIB2001 Check and assess operational capabilities of equipment
- TLIB2085 Apply track fundamentals
- TLIB2091 Measure and record track geometry
- TLIB2130 Diagnose and rectify minor faults on on-track vehicles
- TLIB2133 Test medium/heavy track vehicle braking system
- TLIC2054 Access rail track to run track vehicle within defined work-site
- TLIC2083 Access rail track to travel track vehicle under occupancy authority
- TLIC2084 Access rail track to travel track vehicle/s under block working conditions
- TLIC2074 Couple and uncouple track maintenance vehicles
- TLID1001 Shift materials safely using manual handling methods
- TLIE2008 Process workplace documentation
- TLIE2031 Use communication systems for on-track vehicle operations
- TLIF2006 Apply accident-emergency procedures
- TLIF2018 Operate firefighting equipment
- TLIF2058 Apply safe working rules and regulations to rail functions
- TLIF3091 Apply awareness of dangerous goods and hazardous materials requirements
- TLII4022 Identify and meet customer requirements
- TLJK2010 Use info-technology devices in the workplace
- TLJS2030 Carry out track ballasting
- TLIW2028 Identify the principles of ballast cleaning
- TLIW2029 A Identify the principles of ballast regulator operations
- TLIW2030 Identify the principles of dynamic track stabiliser operations
- TLIW2031 Identify the principles of self-propelled rail grinder operations
- TLIW2032 Identify the principles of tamping machine operations
- TLIW2033 Identify the principles of mechanised track laying operations
- TLIW2037 Clip and secure points

RECOGNITION OF PRIOR LEARNING (PRL)

Experienced students can obtain these qualifications via Recognition of Prior Learning (RPL).

DURATION - 1 day.
TLI21915 CERTIFICATE II IN TRACK PROTECTION

WHO IS THIS FOR - This course is a general qualification for a person engaged in basic operations in the rail infrastructure environment, undertaking track protection activities.

Job roles relevant to this qualification include:
- Track Protection – Track Blocking
- Track Protection Officer
- Track Protection - Hand Signaller

OUTCOME - Testamur awarded in TLI21915 Certificate II in Track Protection.

WHERE - Face-to-face delivery either on-site or at our facilities.

DURATION - 8 - 10 day’s theory plus on job training.

CREDITS - Holders of a RISI or suitable RIW card will obtain a credit for unit TLIF2080, and any other competencies that may be held relevant to this course.

LIMITATIONS - Nil.

RIW FRIENDLY - Yes.

RECOGNITION OF PRIOR LEARNING (PRL)
Experienced students can obtain these qualifications via Recognition of Prior Learning (RPL).

DURATION - 1 day.

To achieve success in this qualification and be awarded a Testamur for TLI21915 Certificate II in Track Protection you must successfully complete a total of 15 units of competency comprising:

CORE UNITS

- TLID1001 Shift materials safely using manual handling methods
- TLIE1003 Participate in basic workplace communication
- TLIE2007 Use communication systems
- TLIE2008 Process workplace documentation
- TLIF1001 Follow occupational health and safety procedures
- TLIF2010 Apply fatigue management strategies
- TLIF2080 Safely access the rail corridor
- TLIG1001 Work effectively with others
- TLIU2008 Apply environmental procedures to rail infrastructure
- TLIW2001 Operate under track protection rules

PLUS ALL SPECIALIST ELECTIVE UNITS FROM GROUP A OR GROUP B

GROUP A - TRACK BLOCKING

- TLIE1005 Carry out basic workplace calculations
- TLIF3083 Conduct track protection assessment
- TLI3082 Implement absolute signal blocking

GROUP B - HAND Signaller

- TLIB2085 Apply track fundamentals
- TLIF2081 Perform lookout duties
- TLIF2082 Perform hand signaller duties

PLUS ANY 2 GENERAL ELECTIVE UNITS

- TLIE2029 Conduct workplace information briefings
- TLIF2006 Apply accident-emergency procedures
- TLIF2097 Use audible track warning devices
- RIOH5205A Control traffic with a stop-slow bat
- RIOH3020A Implement traffic management plan
- TLI2010 Use info-technology devices in the workplace
- TLIW3026 Operate stand alone signalling/point control equipment
- TLIW2037 Clip and secure points
- TLIW2038 Place and remove temporary speed restriction equipment
- TLIW2039 Place and remove permanent way stop boards
PROTECTION OFFICER (PO) TRAINING (ARTC)

PROTECTION OFFICER LEVEL 1 TRAINING COURSE

**WHO IS THIS FOR:** This entry-level training course is designed for individuals seeking to gain certification as a Level 1 Protection Officer. This 3-day classroom training course provides training and assessment in the procedures and duties for managing a work-site being protected under Lookout Working or by Controlled Signal Blocking (CSB)

Job roles relevant to this qualification include:

- Level 1 Protection Officer

On completion you will be able to:

- Assess risks
- Identify level of protection required
- Implement Lookout Working
- Implement Controlled Signal Blocking (CSB)
- Act as a Lookout

**COURSE UNITS**

Successful Protection Officer Level 1 candidates will be provided with a Statement of Attainment Certificate titled ‘Protection Officer Level 1’. Your Certificate will also list the following 4 nationally accredited units from the TLI11 Transport and Logistics Training Package:

- TLIF2081 Perform lookout duties
- TLIL3069 Implement track blocking protection (CSB)
- TLIW2001 Operate under track protection rules
- TLIW2037 Clip and secure points

PROTECTION OFFICER LEVEL 2 TRAINING COURSE

**WHO IS THIS FOR:** You must have completed the Protection Officer Level 1 training prior to attempting Level 2. You will learn about the procedures and duties for managing a work-site under the protection of a Track Occupancy Authority (TOA)

Job roles relevant to this qualification include:

- Level 2 Protection Officer

On completion you will be able to:

- Activities as prescribed for Protection Officer Level 1
- Implement a TOA
- Arrange for track vehicles or work trains to enter the limits of a TOA
- Obtain the staff in token sections for a TOA
- Obtain the half pilot staff for a TOA

**COURSE UNITS**

Successful Protection Officer Level 2 candidates will be provided with a Statement of Attainment Certificate titled ‘Protection Officer Level 2’. Your Certificate will also list the following 4 nationally accredited units from the TLI11 Transport and Logistics Training Package:

- TLIL3065 Implement track occupancy protection (TOA)
- TLIC2081 Pilot rail traffic within work on track authority limits
- TLI4068 Plan and coordinate track protection for multiple work groups
- TLIC3055 Access rail track to travel track vehicle under occupancy authority
PROTECTION OFFICER LEVEL 3 TRAINING COURSE

WHO IS THIS FOR - You must have completed the Protection Officer Level 2 training prior to attempting this Level 3. You will learn about the procedures and duties for managing a work-site under the protection of a Track Work Authority (TWA).

Job roles relevant to this qualification include:
- Level 3 Protection Officer

On completion you will be able to:
- Conduct activities prescribed for Hand Signaller Level 2
- Conduct activities prescribed for Protection Officer Level 2
- Implement a Track Work Authority (TWA)
- Obtain an X, Y, Z key
- Act as the designated Protection Officer to coordinate the passage of rail traffic through multiple work-sites. Arrange protection for Type F level crossings when track circuits are affected

COURSE UNITS
Successful Protection Officer Level 3 candidates will be provided with a Statement of Attainment Certificate titled ‘Protection Officer Level 3’. Your Certificate will also list the following 2 nationally accredited units from the TLI11 Transport and Logistics Training Package:

TLIF2082 Perform hand signaller duties
TLIL3066 Control operational rail traffic through work-sites

PROTECTION OFFICER LEVEL 4 TRAINING COURSE

WHO IS THIS FOR - You must have completed the Protection Officer Level 3 training prior to attempting this Level 4. You will learn about the procedures and duties for managing a work-site using a Local Possession Authority (LPA).

Job roles relevant to this qualification include:
- Level 4 Protection Officer

On completion you will be able to:
- Conduct activities prescribed for Protection Officer Level 3
- Implement a Local Possession Authority (LPA)
- Arrange for work trains to enter the limits of a TOA or an LPA

COURSE UNITS
Successful Protection Officer Level 4 candidates will be provided with a Statement of Attainment Certificate titled ‘Protection Officer Level 4’. Your Certificate will also list the following 1 nationally accredited unit from the TLI11 Transport and Logistics Training Package:

TLIL3067 Implement planned track possession protection (LPA)

PROTECTION OFFICER (PO) TRAINING (ARTC) - CONT

RECERTIFICATION TRAINING COURSE

WHO IS THIS FOR: The assessment-only Level 1-4 Recertification courses are designed for persons already qualified as a Protection Officer. You must already have completed a full training course either with GTI or another approved RTO prior to attempting the recertification.

Job roles relevant to this qualification include:
- Level 1-4 Protection Officer

OUTCOME: Successful Protection Officer Level 1 - 4 candidates will be provided with a Statement of Attainment and a Certificate of Completion valid for 2 years
HAND SIGNALLER - ARTC LEVELS 1 & 2 TRAINING RECERTIFICATION

WHO IS THIS FOR - This is a general qualification for a person to be qualified and employed as a Hand Signaller on the ARTC network.

Job roles relevant to this qualification include:

• Hand Signaler

HAND SIGNALLER LEVEL 1 TRAINING COURSE

WHO IS THIS FOR - This entry-level training course is designed for individuals seeking to gain certification as a Level 1 Hand Signaller. This 2-day classroom training course provides training and assessment in the procedures and duties for protecting work-sites using hand signals and detonators only.

Job roles relevant to this qualification include:

• Level 1 Hand Signaller

COURSE UNITS

Successful Hand Signaller Level 1 candidates will be provided with a Statement of Attainment Certificate titled ‘Hand Signaller Level 1’.

Your Certificate will also list the following 2 nationally accredited units from the TLI11 Transport and Logistics Training Packages:

TLIF2081 Perform lookout duties
TLIF2082 Perform Hand Signaller duties

HAND SIGNALLER LEVEL 2 TRAINING COURSE

WHO IS THIS FOR - This training course is designed for experienced individuals seeking to gain certification as a Level 2 Hand Signaller. This 1-day classroom training course provides training and assessment in the procedures and duties at level crossings and at fixed signals. You must have completed the Hand Signaller Level 1 training prior to attempting this Level 2 course.

Job roles relevant to this qualification include:

• Level 2 Hand Signaller

COURSE UNITS

Successful Hand Signaller Level 2 candidates will be provided with a Statement of Attainment Certificate titled ‘Hand Signaller Level 2’. Your Certificate will also list the following 3 nationally accredited units from the TLI11 Transport and Logistics Training Package:

TLIC2053 Escort Rail train to work-site within occupancy/possession limits
TLIW2001 Operate under track protection rules
TLIW2037 Clip and secure points

RECERTIFICATION TRAINING COURSE

WHO IS THIS FOR: The assessment-only Level 1 or 2 Recertification courses are designed for individuals already qualified as a Hand Signaller. You must already have completed a full training course either with GoTrain or another approved RTO prior to attempting the recertification. The Level 1 assessment will take approximately half a day, and those undertaking the Level 2 assessment will require a full day. Assessments may include oral, written, and practical demonstrations.

Job roles relevant to this qualification include:

• Level 1-2 Hand Signaller

OUTCOME - Statement of Attainment and a Certificate of Completion valid for 2 years issued upon Completion.

WHERE - Face-to-face delivery either on-site or at our facilities.

DURATION - As above, plus on job workbook.

CREDITS - See above.

LIMITATIONS - Nil

RIW FRIENDLY - No

RECOGNITION OF PRIOR LEARNING (PRL)

Experienced students can obtain these qualifications via Recognition of Prior Learning (RPL).

DURATION - 1 day.
TLI32515 CERTIFICATE III IN RAIL INFRASTRUCTURE

WHO IS THIS FOR - This course is a general qualification for a person engaged in the rail infrastructure environment who performs tasks involving a broad range of skilled applications.

The Certificate III in Rail Infrastructure qualification offered by GTI is aligned to the following defined roles:

• Group A: Rail Infrastructure
  - Track Maintenance, Senior Track Maintainer, Ganger

• Group B: Rail Infrastructure
  - Track Construction, Senior Track Installer, Ganger

• Group D: Rail Infrastructure
  - Track Welding, Track Welder

OUTCOME - Testamur awarded in Certificate III in Rail Infrastructure.

WHERE - Face-to-face delivery either on-site or at our facilities.

DURATION - 5 - 6 days’ theory, plus on-job training.

CREDITS - Holders of a RISI or suitable RIW card will obtain a credit for unit TLIF2080, and any other competencies that may be held relevant to this course.

LIMITATIONS - Nil.

RIW FRIENDLY - Yes.

To achieve success in this qualification and be awarded a Testamur for TLI32515 Certificate III in Rail Infrastructure you must successfully complete a total of 11 units of competency, comprising of 5 core units plus a total of 6 elective units from either the Track Maintenance or Track Construction.

CORE UNITS

RIICCM201A Carry out measurements and calculations
TLIE2007 Use communication systems
TLIE2029 Conduct workplace information briefings
TLIF3003 Implement and monitor occupational health and safety procedures
TLIJ3002 Apply quality systems

PLUS SPECIALISATION UNITS

GROUP A - TRACK MAINTENANCE

TLIB3094 Check and repair track geometry
TLIB3095 Check and repair points and crossings
RIICCM203A Read and interpret plans and specifications
TLIS3026 Implement track maintenance and Construction

GROUP B - TRACK CONSTRUCTION

TLIB3094 Check and repair track geometry
RIICCM203A Read and interpret plans and specifications
TLIS3026 Implement track maintenance and Construction

PLUS GENERAL ELECTIVE UNITS

All three General Elective Units if you are undertaking Track Construction or any two General Elective units if you are undertaking Track Maintenance

TLIB2091 Measure and record Track Geometry
TLIC2058 Travel medium or heavy self-propelled on track equipment
TLIC3045 Operate road/rail vehicle
**TLI32715 CERTIFICATE III IN TRACK PROTECTION**

**WHO IS THIS FOR** - This course is a general qualification for an individual engaged in the rail infrastructure environment who performs tasks involving track protection.

Job roles relevant to this qualification include:

- Track Protection Officer

**OUTCOME** - Testamur awarded in TLI32715 Certificate III in Track Protection.

**WHERE** - Face-to-face delivery either on-site or at our facilities.

**DURATION** - 6 - 7 days’ theory, plus on job training.

**CREDITS** - Holders of a RISI or suitable RIW card will obtain a credit for unit TLIF2080, and any other competencies that may be held relevant to this course.

**LIMITATIONS** - Nil.

**RIW FRIENDLY** - Yes.

To achieve success in this qualification and be awarded a Testamur for TLI32715 Certificate III in Track Protection you must successfully complete a total of 11 units of competency comprising:

**CORE UNITS**

- **TLIE2029** Conduct workplace information briefings
- **TLIF3083** Conduct track protection assessment
- **TLIF3003** Implement and monitor occupational health and safety procedures
- **TLIJ3002** Apply quality systems
- **TLIL3065** Implement track occupancy protection
- **TLIL3084** Implement a local possession authority
- **TLIL3082** Implement absolute signal blocking

**PLUS ANY 4 GENERAL ELECTIVE UNITS**

- **TLIC2081** Pilot rail traffic within work on track authority limits
- **TLIC3045** Operate road/rail vehicle
- **TLIF2006** Apply accident-emergency procedures
- **TLIF2062** Apply awareness of safe working rules and regulations
- **TLIF2097** Use audible track warning devices
- **TLIF3058** Apply safe working rules and regulations to rail functions
- **TLIF3089** Implement fatigue management policies and procedures for rail infrastructure
- **TLII1002** Apply customer service skills
- **TLIK2010** Use info-technology devices in the workplace
- **TLIL3083** Implement a track work authority and manage rail traffic through work-sites
- **TLIL4069** Plan and coordinate protection for multiple work-sites within the limits of a work on track authority
- **TLIL4076** Coordinate resources
- **RIIRS401A** Apply site risk management system
- **TLIW2037** Clip and secure points
- **TLIW2039** Place permanent way stop boards
- **TLIW3026** Operate stand alone signaling/point control equipment

**RECOGNITION OF PRIOR LEARNING (PRL)**

Experienced students can obtain these qualifications via Recognition of Prior Learning (RPL).

**DURATION** - 1 day.
WHO IS THIS FOR - This is a general qualification for an individual engaged in terminal train driving and is designed to meet with industry requirements for a Yard Train Driver and also to meet the variable needs of new entrants to the industry.

For experienced Train Drivers this qualification is designed to meet with specialised industry needs.

Job roles in this qualification include:
- Terminal Train Driver
- Yard Train Driver

You will learn about locomotive and vehicle systems, brakes, shunting, train examinations and safe-working systems (ARTC/NSW). You will undertake practical activities on trains, including observation, locomotive and vehicle components, en-route paperwork, shunting, safe-working, etc.

The TLI33215 Terminal Train Driving qualification is aligned to the following defined roles:
- Terminal Operator
- Terminal Train Driver
- Yard Terminal Driver

The training will also include assessment for a RailCorp RISI card.

OUTCOME - Testamur awarded in TLI33215 Certificate III in Terminal Train Driving.

WHERE - Face-to-face delivery either on-site or at our facilities.

DURATION - 12 days.

CREDITS - Holders of a RISI or suitable RIW card will obtain a credit for unit TLIF2080C, and any other competencies that may be held relevant to this course.

LIMITATIONS - Nil.

RIW FRIENDLY - Yes.

To attain the qualification TLI33215 Terminal Train Driving, Students must achieve successful assessment outcomes in at least a total of 17 units of competency, comprising:

**CORE UNITS**
- TLIB0132 Start up and shut down a single locomotive
- TLIB2131 Prepare train
- TLIB3019 Test train braking system
- TLIB3123 Apply awareness of motive power unit fundamentals
- TLIC0079 Operate a motive power unit within defined limits
- TLIC3017 Shunt rolling stock
- TLIC3027 Stable a motive power unit
- TLIE2007 Use communication systems
- TLIF2010 Apply fatigue management strategies
- TLIF3058 Apply safe-working rules and regulations to rail functions
- TLIU2012 Participate in environmentally sustainable work practices

PLUS ANY 6 GENERAL ELECTIVE UNITS
- TLIB2122 Apply awareness of fundamentals of rail operations in yards or sidings
- TLIB3018 Conduct full train examination
- TLIB3021 Conduct train roll-by-inspection
- TLIB3118 Apply awareness of railway fundamentals
- TLIB3113 Diagnose and rectify minor faults on motive power units and rolling stock
- TLIB4078 Carry out a train roll-by-inspection
- TLIB4079 Conduct a general train examination
- TLIB4081 Provision a motive power unit
- TLIB4082 Set up motive power units in multi-coupled consist
- TLIC3082 Operate a locomotive by portable remote control
- TLIC4074 Shunt, couple and uncouple rail vehicles
- TLIE1005 Carry out basic workplace calculations
- TLIE2008 Process workplace documentation
- TLIE3002 Estimate/calculate mass, area and quantify dimensions
- TLIF2080 Safely access the rail corridor
- TLIF2018 Operate fire fighting equipment
- TLIF3085 Apply local incident response procedures
- TLIF3091 Apply awareness of dangerous goods and hazardous materials requirements
- HLFA311A Apply first aid
- TLIK2010 Use info-technology devices in the workplace
- TLLI2048 Prepare for train departure
- TLIW2041 Clip points and apply rail safety equipment
- TLIW3026 Operate stand alone signaling points control equipment

**RECOGNITION OF PRIOR LEARNING (PRL)**

Experienced students can obtain these qualifications via Recognition of Prior Learning (RPL).

DURATION - 1 day.
TLI33115 CERTIFICATE III
IN RAIL CUSTOMER SERVICE

WHO IS THIS FOR - This is a general qualification for an individual engaged in the rail customer service environment.

Job roles relevant to this qualification include:
- Passenger Service Officer
- Senior Customer Service Assistant/Officer
- Station Manager
- Station Officer

OUTCOME - Testamur awarded in TLI33115 in Rail Customer Service.

WHERE - Face-to-face delivery either on-site or at our facilities.

DURATION - 12 days plus in field training.

CREDITS - Holders of a RISI or suitable RIW card will obtain a credit for unit TLIF2080, and any other competencies that may be held relevant to this Course.

LIMITATIONS - Nil.

RIW FRIENDLY - No.

To attain the qualification TLI33115 in Rail Customer Service, students must achieve successful assessment outcomes in a total of 12 units of competency comprising:

CORE UNITS
- TLIB3118 Apply awareness of railway fundamentals
- TLIE3022 Complete workplace documents
- TLIF3003 Implement and monitor occupational health and safety procedures
- TLIF3085 Apply local incident response procedures
- TLIG3003 Apply positive behaviors in the workplace
- BSCCUS201B Deliver a service to customers
- SITXCOM401 Manage conflict
- TLJJ3002 Apply quality systems

PLUS ANY 4 GENERAL ELECTIVE UNITS
- TLIC2078 Identify and respond to signals and track side signs
- HLTFA211A Provide basic emergency life support
- HLTFA311A Apply first aid
- PUAWER005B Operate as part of an emergency control organisation
- TLIF2010 Apply fatigue management strategies
- TLIF2062 Apply awareness of safe-working rules and regulations
- TLIF2080 Safely access the rail corridor
- TLIF2081 Perform lookout duties
- TLIF3058 Apply safe-working rules and regulations to rail functions
- TLIG3002 Lead a work team or group
- BSCCUS301B Deliver and monitor a service to customers
- BSBWOR301B Organise personal work priorities and development
- PSPGOY205B Participate in workplace change
- TIL3072 Operate signal panel or equipment
- TLIO2011 Provide revenue protection measures
- TLIO3012 Manage disruptive and/or unlawful behavior
- TLIO3015 Maintain security of railway property and revenue
- TLIP2039 Ensure the confidentiality, privacy and security of customer information
- TLIP3034 Advise on and construct fares for passengers
- TLIU2012 Participate in environmentally sustainable work practices
- TLIW2037 Clip and secure points

RECOGNITION OF PRIOR LEARNING (PRL)

Experienced students can obtain these qualifications via Recognition of Prior Learning (RPL).

DURATION - 1 day.
WHO IS THIS FOR - This is a general qualification for the operations sector of the rail industry or heritage steam and diesel operators.

Job roles in this qualification include:
- Train Driver
- Trainee Train Driver
- Steam Train Driver

In this qualification you will:
- Provides the necessary theoretical and practical training for an individual to be considered for employment as a trainee driver on a diesel or steam locomotive or to upgrade their skills for promotion to driver.
- Receive comprehensive theoretical and practical training in all the tasks required of a trainee driver on a diesel or steam locomotive in freight or heritage operations.
- Learn about locomotive and vehicle systems, preparation, operation, stabilizing, brakes, shunting, train examinations, safe-working systems (ARTC/NSW), and you will undertake practical activities on trains, including observation, locomotive and vehicle components, en-route paperwork, shunting, safe-working, etc.

The training will also include assessment for a RailCorp RISI card.

OUTCOME - Testamur awarded in TLI42615 Certificate IV in Train Driving

WHERE - Face-to-face delivery, either on-site or at our facilities. Practical Training will be provided in Canberra ACT (subsidised accommodation available). Training will be in blocks of 5 days spread over 3-4 months. GTI will provide all texts and theory documentation.

DURATION - 25-30 days.

CREDITS - Holders of a RISI or suitable RIW card will obtain a credit for unit TLI2080, and any other competencies that may be held relevant to this Course

LIMITATIONS - A mandatory pre-requisite is that you successfully complete a Category 1 Rail Safety Worker medical from an approved rail industry medical provider. This will be at your cost. If this assessment does not class you as “Fit for Duty” for a New Start Entrant, you will not be eligible for employment as locomotive crew in the rail industry.

You may be told that you have failed the Body Mass Index (BMI) assessment. In which case you could be Fit for Duty at a later date if you lose weight. In that case, you could undertake the training. If you fail the medical and wish to still undertake the training, you will need to at least pass a Category 3 medical before enrolling. If this requirement is a problem, then please discuss this with us.

RIW FRIENDLY - Yes.

COURSE UNITS
To attain the qualification TLI42615 Certificate IV in Train Driving, students must achieve successful assessment outcomes in a total of 21 units of competency, comprising:

TLIB3075 Inspect and prepare a motive power unit
TLIB3118 Apply awareness of railway fundamentals
TLIB4079 Conduct a general train examination
TLIB4080 Identify, diagnose and rectify minor faults on motive power units and rolling stock
TLIC2078 Identify and respond to signals and track side signs
TLIC4023 Operate train with due consideration to route conditions
TLIC4026 Operate and monitor a motive power unit
TLIE2007 Use communication systems
TLIF1001 Follow occupational health and safety procedures
TLIF2010 Apply fatigue management strategies
TLIF3058 Apply safe-working rules and regulations to rail functions
TLIF4110 Respond to abnormal situations and emergencies when driving a train
TLIF4111 Work effectively in a train-driving environment

PLUS ALL 5 SPECIALIST ELECTIVE UNITS FROM ONE OF THE FOLLOWING:

GROUP A - FREIGHT & GROUP B - COUNTRY PASSENGER
TLIB3019 Test train braking system
TLIB3026 Prepare for train operation
TLIB4078 Carry out a train roll-by-inspection
TLIC3027 Stable a motive power unit
TLIC4019 Drive a train to operational requirements

GROUP C - STEAM LOCOMOTIVE
TLIB3124 Apply awareness of steam locomotive fundamentals
TLIB4077 Inspect and prepare a heritage steam locomotive
TLIC3030 Operate and monitor a heritage steam locomotive
TLIC3031 Stable a heritage steam locomotive
TLIC4019 Drive a train to operational requirements

GROUP D - HERITAGE MOTIVE POWER
TLIB3123 Apply awareness of motive power unit fundamentals
TLIB4076 Inspect and prepare a heritage motive power unit
TLIC3028 Operate and monitor a heritage motive power unit
TLIC3029 Stable a heritage motive power unit
TLIC4019 Drive a train to operational requirements

PLUS ANY 3 GENERAL ELECTIVE UNITS
TLIB3018 Conduct full train examination
TLIC4074 Shunt, couple and uncouple rail vehicles
TLID1001 Shift materials safely using manual handling methods
TLIE1003 Participate in basic workplace communications
TLIE2008 Process workplace documentation
TLIF2018 Operate fire fighting equipment
TLIF2080 Safely access the rail corridor
TLIF2097 Use audible track warning devices
HLTFA311A Apply first aid
CPCCOHS1501A Work safely in the Construction industry
TLIG1001 Work effectively with others
TLIL2048 Prepare for train departure
TLIW2037 Clip and secure points
**WHO IS THIS FOR** - This course is designed to give you nationally recognised units of competence which, on successful completion of this course, will allow you to take up Second Person duties. With further training and experience, this is a pathway to becoming a fully qualified train driver.

If you have previous rail experience or qualifications, including heritage experience, we will evaluate this and you may be eligible for Recognition of Prior Learning (RPL) for some components of the training.

Job roles relevant to this qualification include:

- Second Person
- Trainee Locomotive Driver

**WHERE** - Theory components will be provided at our training facilities in Tuggerah, NSW. Practical Training will be provided working alongside a current Driver and Second Person.

- Stage 1: NSW ALL SYSTEMS OF SAFE-WORKING THEORY (12 days)
- Stage 2: ENGINE AND AIR PLUS SHUNTING THEORY (12 days)
- Stage 3: PRACTICAL IN FIELD TRAINING (12 days)
RAIL WELDING

WHO IS THIS FOR - This is a general qualification for a person to be qualified and employed as a Rail Welder. Students are expected to complete theory and demonstration based training and then complete up to 40 welds under a qualified welder. Once complete, the student may then submit all gathered evidence and ask to sit a final assessment and a practical demonstration.

Job roles relevant to this qualification include:
- Rail Welder

Students undertaking this course must have already obtained a Certificate II in Rail Infrastructure.

Skills covered in this course include:
- Aluminothermic Rail Welding Schools
- Re-Certifications
- Rail Grinding
- Rail Adjusting
- Heat and Cut Materials

An additional optional unit, TLIB3102 - Adjust rail is also available.

COURSE UNITS
RIICCM203A Read and interpret plans and specifications
TLIW3035 Heat and cut materials using oxy-Lpg equipment for the rail industry
TLIW3015 Weld rail using Aluminothermic welding process
TLIW2012 Grind rails

RECOGNITION OF PRIOR LEARNING (PRL)
Experienced students can obtain these qualifications via Recognition of Prior Learning (RPL).

DURATION - 1 day.

RECERTIFICATION TRAINING COURSE

WHO IS THIS FOR - The assessment-only recertification course is designed for persons already qualified as a Welder. You must already have completed a full training course either with GTI or another approved RTO prior to attempting the recertification. Your assessments may include oral, written and practical demonstrations.

Job roles in this qualification include:
- Rail Welder

OUTCOME - Statement of Attainment
WHERE - Face-to-face delivery either on-site or at our facilities.
DURATION - 5 days
LIMITATIONS - Nil
RIW FRIENDLY - Yes

COURSE UNITS
RIICCM203A Read and interpret plans and specifications
TLIW3035 Heat and cut materials using oxy-Lpg equipment for the rail industry
TLIW3015 Weld rail using Aluminothermic welding process
TLIW2012 Grind rails
OTHER RAIL TRAINING OPERATIONS

SAFE WORKING SYSTEMS FOR NSW, QLD & VICTORIA

**WHO IS THIS FOR** - These courses cover the safe-working systems applicable in each state and are essential for all train operations, hand signaler and track protection personnel. Upon completion, you will receive a Statement of Attainment in TLIF3058A Apply Safe Working Rules and Regulations To Rail Functions, plus a Certificate of Training listing the systems trained and assessed.

Job roles relevant to this qualification include:

- Train Operations
- Hand Signaller
- Track Protection Officer

**SHUNTING**

**WHO IS THIS FOR** - This course takes the student through all aspects of shunting rolling stock and includes a practical session using live rolling stock in a rail yard. Safety is paramount. Upon completion, you will receive a Statement of attainment in TLIC3017 Shunt Rolling Stock.

**TRAIN EXAMINATION (FX/GX/Roll By)**

**WHO IS THIS FOR** - This course takes the student through all aspects of train examination including FX/GX/AX/RX & DX and includes a practical session using live rolling stock in a rail yard. Upon completion, you will receive a Statement of attainment in:

- TLIB3018 Conduct full train examination
- TLIB3019 Test train braking system
- TLIB4078 Carry out train roll by inspection

**DIESEL LOCOMOTIVE ENGINE & AIR**

**WHO IS THIS FOR** - This compilation course provides the core knowledge of contemporary diesel locomotive components, features and braking systems. Upon completion, you will receive a Statement of Attainment in:

- TLIB3075 Inspect and prepare a motive power unit
- TLIC4026 Operate and monitor a motive power unit
- TLIC3027 Stable a motive power unit
- TLIB2022 Diagnose and Rectify Minor Faults
- TLIB3019 Test Train Braking System
- TLIC3027 Stable a Motive Power Unit
- TLIB3020 Visually Inspect a Stationary Train
- TLIB3021 Conduct Train Roll-by Inspection
OTHER RAIL TRAINING INFRASTRUCTURE

INDUSTRY SKILLS TRAINING CLUSTER

WHO IS THIS FOR - This initiative is designed for new entrants to the transport and logistics industry, including rail and is targeted at school leavers, apprentices and those seeking employment.

We provide training in the following TLIC units which then once competed form a base qualification.

- **CPCCOHS1001A** Work safely in the Construction industry
- **TLIB1028** Maintain and use hand tools
- **TLID1001** Shift materials safely using manual handling methods
- **TLIE1003** Participate in basic workplace communications
- **TLIF1001** Follow occupational health and safety procedures
- **TLIF2010** Apply fatigue management strategies

**OUTCOME** - Statement of Attainment issued in above units.

**WHERE** - Face-to-face delivery either on site or at our facilities.

**DURATION** - 3 days.

**LIMITATIONS** - Nil.

**ADDITIONS** - TLIF2080 Safely Access the Rail Corridor.

**RIW FRIENDLY** - Yes.

FIRST AID

If you require First Aid Training, as part of a package of rail industry qualifications GoTrain Industry has access to a number of approved providers and can make arrangements for you to gain this qualification.

CPCCOHS1001A WORK SAFELY IN THE CONSTRUCTION INDUSTRY (CONSTRUCTION WHITE CARD)

WHO IS THIS FOR - This unit of competency specifies the outcomes required to undertake Workplace Health and Safety (WHS) induction training within the Construction Industry.

It requires the ability to demonstrate personal awareness of WHS legislative requirements, and the basic principles of risk management and prevention of injury and illness in the Construction Industry.

Licensing requirements will apply to this unit of competency, depending on the regulatory requirements of each jurisdiction.

This unit of competency supports the attainment of the basic WHS knowledge required prior to undertaking designated work tasks within any of the sectors within the Construction Industry. The unit relates directly to the general induction training program specified by the National Code of Practice for Induction for Construction Work (ASCC 2007)

**ENTRY REQUIREMENTS** - all students seeking entry into the WorkCover NSW approved General Induction Training (GIT) must:

- Be at least 14 years of age on the day of training
- Provide adequate Evidence of Identity (EOI) to the value of 100 Points prior to training commencing

**OUTCOMES** - Graduates of this course will receive two Certificates:

TLI22113 CERTIFICATE II IN TRAM OR LIGHT RAIL INFRASTRUCTURE

WHO IS THIS FOR - This is a general qualification for an individual engaged in basic operations within the tram/light rail infrastructure environment undertaking a range of tasks involving known routines and procedures, and taking some responsibility for the quality of work outcomes.

Job roles relevant to this qualification include:
- Tram Infrastructure Track Worker Level 1-3
- Light Rail Track Worker

COURSE UNITS

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<thead>
<tr>
<th>COURSE UNIT</th>
<th>UNIT CODE</th>
<th>UNIT TITLE</th>
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<tbody>
<tr>
<td>MEM12023A</td>
<td>Perform engineering measurements</td>
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<tr>
<td>RIIWHS205D</td>
<td>Control traffic with stop-slow bat</td>
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<tr>
<td>TLIB1028</td>
<td>Maintain and use hand tools</td>
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<tr>
<td>TLIB2092</td>
<td>Operate minor mechanical equipment</td>
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<tr>
<td>TLIB2125</td>
<td>Apply awareness of tram or light rail track fundamentals</td>
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<td>TLID1001</td>
<td>Shift materials safely using manual handling methods</td>
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<tr>
<td>TLIE1003</td>
<td>Participate in basic workplace communication</td>
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<tr>
<td>TLIF1001</td>
<td>Follow work health and safety procedures</td>
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<tr>
<td>TLIF2010</td>
<td>Apply fatigue management strategies</td>
<td></td>
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<tr>
<td>TLIU2008</td>
<td>Apply environmental procedures to rail infrastructure</td>
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</tbody>
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GENERAL ELECTIVE UNITS

<table>
<thead>
<tr>
<th>COURSE UNIT</th>
<th>UNIT CODE</th>
<th>UNIT TITLE</th>
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<tbody>
<tr>
<td>RIICCM205D</td>
<td>Carry out manual excavation</td>
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<tr>
<td>RIICCM207D</td>
<td>Spread and compact materials manually</td>
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<tr>
<td>RIICCM209D</td>
<td>Carry out concrete work</td>
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<tr>
<td>RIIWHS302D</td>
<td>Implement traffic management plan</td>
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<tr>
<td>TLIB1093</td>
<td>Clean equipment and restore work-site</td>
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<tr>
<td>TLIB2001</td>
<td>Check and assess operational capabilities of equipment</td>
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<tr>
<td>TLIC2059</td>
<td>Propel and operate light on-track equipment</td>
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<tr>
<td>TLIF2080</td>
<td>Safely access the rail corridor</td>
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<td>TLIG1001</td>
<td>Work effectively with others</td>
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<td>TLIG2007</td>
<td>Work in a socially diverse environment</td>
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<tr>
<td>TLIK2010</td>
<td>Use info technology devices in the workplace</td>
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<td>TLIS2027</td>
<td>Install and maintain surface track drainage</td>
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<tr>
<td>TLIS2030</td>
<td>Carry out track ballasting</td>
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<td>TLIS2031</td>
<td>Install railway sleepers</td>
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<td>TLIS2034</td>
<td>Install and repair rail fastening systems</td>
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<td>TLIS2044</td>
<td>Carry out rail installation</td>
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<tr>
<td>TLIW2001</td>
<td>Operate under track protection rules</td>
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<tr>
<td>TLIW3027</td>
<td>Operate minor track equipment</td>
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RECOGNITION OF PRIOR LEARNING (PRL)

Experienced students can obtain these qualifications via Recognition of Prior Learning (RPL).

DURATION - 1 day.
RECOGNITION OF PRIOR LEARNING (RPL).

GoTrain Industry recognises the experiences, knowledge, skills, abilities and previous qualifications which you bring with you when you are considering enrolling in our courses. You therefore may apply to have previous courses, formal qualifications, knowledge, work experience and/or life experiences recognised for credit or exemption towards your qualification.

You may have skills and knowledge that will enable you to gain any of our qualifications without completing the full training program. GTI can formally recognise your existing level of skill and knowledge in two ways:

- Recognition of Prior Learning (RPL)
- Credit transfer

HOW DO I APPLY FOR RPL?

In order to apply for Recognition of Prior Learning for any units or qualifications you must provide evidence that addresses and meets the competency requirements for each unit. RPL is the recognition of prior learning regardless of how, when or where the learning occurred. If you have a relevant qualification, Statement of Attainment or any documentation from previous related training, then you can show this to our assessors as proof of your competence.

Evidence may take a variety of forms and could include:

- Certificates and/or qualifications achieved
- References from past or present employers
- Testimonials from clients and previous work samples
- Substantiated Curriculum Vitae.

All of these documents can be presented as evidence for your RPL assessment. RPL is for full units only. If partial RPL is awarded for elements within a unit of competency, then you must complete the other remaining elements to achieve the full unit.

To apply for RPL please contact us via our website at www.gotrain.com.au

RPL PROCESS

There are 11 steps in the RPL process:

1. Students select on the enrollment form the units for which they wish to apply for RPL or CT.
2. Students must gather Evidence for these units:
   - Evidence may take a variety of forms and could include:
     - Certificates and/or qualifications achieved
     - References from past employers
     - Testimonials from clients and previous work samples
     - Substantiated Curriculum Vitae.
3. Email the form and all scanned documents to enrollments@gotrain.com.au.
4. GoTrain Industry Trainers/Assessors will assess the application and contact applicants to discuss.
5. GoTrain trainers/assessors will determine if students can apply for RPL, or if they need to enrol in training and/or assessment to achieve any selected units.
6. Invoicing and payment in advance.
7. GoTrain Industry trainers/assessors will provide Students with an ‘RPL Kit’ to complete.
8. RTO Assessment (including an interview either in person or over the phone).
9. Training and/or Assessment (if required)
10. Final RTO Review (including appeal).
11. Issuing of Certificates.

Once the assessment process is completed, your trainer and assessor will notify you of the outcome of your RPL assessment.

For more information on the RPL process, including expected duration call +61 2 4355 4595.

Specific details for each qualification’s unit selection are listed on the page for the relevant training course. Applicants should consult these pages carefully before enrolling in any course.
General - Any order or agreement to supply services placed by a purchaser is deemed to be an order incorporating these terms and conditions notwithstanding any inconsistencies which may be introduced in the purchaser's order, correspondence or acceptance unless expressly agreed to by GoTrain Industry Pty Ltd ("the Company") in writing.

Quotations and prices - the prices quoted are as agreed between both parties at the time of estimation and may be subject to alteration without notice to the purchaser due to any increase in the Company's costs between the date of estimation and the date of order or date of service provision. Unless otherwise agreed by the Company in writing, all services will be charged for at the prices ruling at the date or dates of service. All prices quoted are exclusive of GST which will be applied at the rate applicable for the purchase. All prices are expressed in Australian dollars unless expressly stated otherwise.

An estimation is not an offer by the company to provide a service and may be withdrawn without any notice; any order given in respect of an estimation is not binding on the Company unless accepted by the Company in writing.

Orders - Orders and variations to orders, must be in writing, accepted by the Company and may not be canceled or altered in whole or in part without the Company's written consent. The Company may decline, by written notice to the purchaser, any order in whole or in part, at any time prior to delivery of the service or performance of the services, in which case the Company will be under no obligation in respect of the order. Terms of Payment – GoTrain Industry Pty Ltd requires Payment in Full prior to delivery of the service; unless a credit account has been previously been established, in which case payment in full shall be received no later than 14 days from date of invoice. The Company reserves the right to vary the terms of payment and to require payment in full prior to delivery should the creditworthiness of the purchaser at any time not be established prior to sale or become in the Company's opinion unsatisfactory.

Cancellation of Services - The following service cancellation terms apply. 7 days prior to booking – full refund of any monies paid. 2 - 5 days prior to booking – 50% of cost as estimated or as per price list WILL be charged. Less than 2 days - 100% of cost as Estimated or as per price list WILL be charged.

Claims - Any claim by the purchaser for incorrect supply of services MUST BE NOTIFIED TO THE COMPANY IN WRITING WITHIN 7 DAYS after delivery of the service to the purchaser and any claim which the purchaser does not notify within the time aforesaid (time being of the essence) shall be deemed to have been absolutely waived.

Description - Any description of the service is given by way of identification only and the use of such description shall not constitute the contract of a sale by description.

Implied Terms - It is hereby acknowledged by the Company that, under applicable State, Territory and Commonwealth law, certain conditions and warranties may be implied in the contract between the Company and the purchaser and rights and remedies conferred upon the purchaser and other parties in relation to services which cannot be excluded or restricted or modified by agreement ("Non-Excludable Rights"). The limitations below are subject to these Non-Excludable Rights. Subject to the above, the Company disclaims all conditions and warranties expressed or implied in all contracts or remedies conferred on the purchaser or other parties by statute or otherwise. The common law equity trade custom or usage or otherwise howsoever and all such conditions and warranties and all such rights and remedies are hereby expressly excluded other than any non-excludable rights. Wherever permitted by law, the Company shall be entitled to breach of a non-excludable right is limited, at the company's option, in the case of services, to the supplying of the services again or the payment of the cost of having the services supplied again.

Direct Loss - The Company shall not be liable (whether before or after discharge of the contract or otherwise) for any loss or damage to the purchaser as user arising from or caused or contributed to by negligence of the company, its servants or agents, nor shall the company be liable for special, incidental, indirect or consequential loss or damage suffered by the purchaser as user as a result of a breach by the company of its obligations or otherwise including but not limited to economic or moral loss, loss of profits or revenue or costs arising from such breach.

Indemnity - The purchaser shall indemnify and keep indemnified and hold the Company harmless from and against all liabilities, losses, damages, costs or expenses incurred or suffered by the Company, and from and against all actions, proceedings, claims or demands made against the Company, arising from any of the following:

A. As a result of the purchaser's failure to: - Comply with relevant WHS legislation; - Comply with all relevant state and federal legislation - Take any other reasonable precautions either to bring to the attention of any potential users of the service any dangers associated with service, or to detect any matters in relation to which the Company may become liable, including, without limitation, liability under the Trade Practices Act, or in any way connected with the use of the service; or - Otherwise comply with any laws, rules, standards or regulations applicable in relation to the service or the use of the service; - As a result of any negligence or other breach of duty by the purchaser; or

C. As a result of any compliance or adherence by the Company with any instructions of the purchaser in relation to the service or their manner of fabrication.

Delivery - Unless otherwise expressly agreed by the Company in writing the service will be delivered on the date booked. The Company shall not be liable for any loss or damage howsoever arising as a result or consequence of any failure to deliver or delay in delivery of the service arising from any circumstances of whatever nature including in particular, but without limiting the generality of the foregoing including vehicle accident, fire, flood, explosion, strike, lock-out or other industrial act or dispute or the break-down of or accident to plant unavailability or shortage of raw materials, labour, power supplies or transport facilities or failure or inability to obtain licences or act of God or any order or direction of any local State or Federal Government or Government authority or instrumentality. If the Company determines that it is or may be unable to deliver within a reasonable time or at all the contract may be cancelled by the Company. In the event of cancellation the purchaser shall have no claim against the Company for any damage loss cost or expense whatsoever. The purchaser shall not be relieved of any obligation to accept or pay for service by reason of any delay in delivery.

Intellectual Property and Risk - The purchaser shall have no right to redistribute, rebrand, rebadge, or alter any GoTrain Industry Pty Ltd supplied documentation, so ware, course materials, assessment materials, training materials or intellectual property without express written agreement with GoTrain Industry Pty Ltd.

The purchaser shall have no right to sell any GTI intellectual property or materials as per 11.1 above, without the express written permission of GoTrain Industry Pty Ltd.

The power of sale hereby conferred on the purchaser shall automatically cease if a receiver or receiver and manager is appointed over any of the purchaser's assets or if a winding up order is made against or a resolution is passed for the winding up of the purchaser or if the Company at any time revokes the power of sale by notice to the purchaser.

Default in Payment - The Company will treat any default by the purchaser in payment of any moneys due to the Company as a breach of these terms or conditions.

Waiver - Failure by the Company to insist upon strict performance of any term, warranty or condition on of the contract shall not be deemed as a waiver thereof or of any rights the Company may have and no express waiver shall be deemed a waiver of any subsequent breach of any term warranty and condition.

Subcontracting - The Company reserves the right to subcontract any part of the service to be supplied.

Notices - Any notice to be given by the purchaser to the Company shall be sent to the Company's address. No notice shall be deemed to have been given unless it is actually received at such address.

Severance - It is agreed that if any provision of these terms and conditions should be determined to be void by any court of competent jurisdiction, then such determination shall not effect any other provision hereof, and each such other provision shall remain in full force and effect.

For a user friendly copy, please contact us directly or refer to the website at gotrain.com.au.

Policies - GoTrain has detailed policies about many things including:

• Complaints & appeals
• Fees
• Risk Management & OHS
• Recognition of Prior Learning
• Enrolment
• Privacy & Confidentiality
• Language Literacy and numeracy.
• Access & Equity
• Training & Assessment

These policies can be viewed by clicking the Student information link on our website: gotrain.com.au

FAQ - These can be viewed on the website Frequently Asked Questions page.

Student Management - GoTrain Industry has useful resources and information for students and clients on the website including:

• How do I enrol
• Student safety
• Student support services
• Refunds
• Accessing your records
• Student records
• How do I print my certificate (e-learning only)
• Glossary and acronyms.